

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JANUARY 24, 2008 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Baum, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Baum, then led the group in the pledge of allegiance to the flag.

Mr. Baum, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey arrived at 7:03 p.m., Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum

Members absent: None

Also in attendance: Mr. Robert Bumpus – Superintendent of Schools, Mrs. Margaret Nicolosi, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Mrs. Cioffi, and Mr. Paolizzi.

STAFF/STUDENT RECOGNITIONS

STAFF/STUDENT RECOGNITIONS

Ms. Cioffi, Mary Shoemaker School Principal, introduced Students of the Month for January: Rachel Leonardi and Gavin Rappa.

Mr. Fagnoli, Middle School Principal, introduced Middle School Junior Wolverines for January: Holly Vassaras and Jonathan Scaramazza.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month of January: Sarah Lodge and Christopher Valente.

Mr. Fagnoli introduced and recognized Ms. Maria (Mia) Gallagher, 6th grade science teacher, as this months "Above and Beyond" recipient.

PROGRAM PRESENTATION

PROGRAM PRESENTATION

Mr. Merkle, Athletic Director, presented the 2007 NJSIAA Tri-County Good Sportsmanship Award championship banner to Mr. Baum.

Mr. Fagnoli introduced Mr. Richard Fiolkowski and Mrs. Gina Donahue, middle school teachers, who then presented NJEA Classroom Close-up, a program to promote reading.

MINUTES

APPROVAL OF MINUTES

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 11-0 to approve the Regular and Executive minutes of the following Board of Education meeting:

December 20, 2007

Roll Call: ayes: (11) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

FINANCE/FACILITY REPORT

FINANCE/FACILITIES

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 11-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 30, 2007, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(a). (see page 191 through 216)

Board Secretary

Date

The November 30, 2007 preliminary Report of the Treasurer of School Funds for the 2007-2008 school year is in agreement with the November 30, 2007 preliminary Report of the Board Secretary, pending audit. (see page 217)

The November 30, 2007 Preliminary Reports of the Board Secretary and Board Treasurer and, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of January 24, 2008, after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (11) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Vail, seconded by Mr. Painter, and carried 11-0 to approve the transfer of funds as previously approved by the Superintendent, pursuant to 18A:22-8.1, for the month of November 2007. (see page 218)

Motion by Mr. Vail, seconded by Mrs. Tierno, and carried 11-0 to approve voiding the following check:
Check #43577 dated 11/29/07, payable to NCTE in the amount of \$90.00, issued under P.O. #622-08 due to duplicate purchase orders.

Check #43398 dated 10/18/07, payable to Printers of Salem County LLC in the amount of \$395.00, issued under P.O. #491-08 due to check being lost in the mail. Check will be reissued under check #43912.

Check #43750 dated 12/20/07, payable to Gayle Remster in the amount of \$1,550.00, issued under P.O. #1096-08 due to incorrect amount. Check will be reissued under check #43917 in the amount of \$1,455.00.

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 11-0-0 by roll call to approve the EFT's for November 2007, additional hand check payments for November 2007, and payment list for the month of January 2008. (see page 219 through 226)

Roll Call: ayes: (11) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 11-0 to accept the following reports:
Student Activity Account and Athletic Account for the month of December 2007 (see page 227 through 229)
Scholarships for the month of December 2007 (see page 230)
Odyssey of the Mind for the month of December 2007. (see page 231)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 9-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of December 2007. (see page 232)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION I – None

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 11-0 to approve home instruction for the following high school students:
M.G. – administrative

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 11-0 to approve home instruction for the following high school student:
C.M. – medical

Motion by Mr. Vail, seconded by Mr. Painter, and carried 9-0 (voting not applicable to sending district representatives) to approve home instruction for the following middle school student:
T.U. – administrative

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 11-0 to approve Margaret J. Nicolosi as the Qualified Purchasing Agent with a bid threshold currently at \$29,000 for the 2007-2008 school year.

Motion by Mrs. Tierno, seconded by Mr. Vail, and carried 11-0 to accept a check in the amount of \$2,500.00 from Rowan University to Woodstown High School for implementation of the Social Norms Project.

Motion by Mrs. Tierno, seconded by Mr. Vail, and carried 9-0 (voting not applicable to sending district representatives) to accept the following checks for the middle school as follows:
\$14.27 from Herff Jones
\$7.27 from Verizon

Motion by Mr. Vail, seconded by Mrs. Duffield, and carried 11-0 to approve the addition of a one-to-one aide for student E.S. placed out of district at the Bankbridge Regional School for the 2007-2008 school year. (see page 233)

PERSONNEL

PERSONNEL (As Recommended by the Superintendent)

Motion by Mrs. Miller, seconded by Mr. Vail, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to appoint Jennifer Kmetz as a part-time basic skills instructor at Bachelor's, Step 1 (\$42,000 prorated to .643%), effective January 11, 2008 through February 22, 2008. (Note: Mrs. Kmetz replaces Mrs. McGrath who is filling in for Mrs. Halter-Chew who is on maternity leave.)
Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mrs. Tierno, seconded by Mr. Vail, and carried 9-0 (voting not applicable to sending district representatives) to approve seminars, conferences, and training opportunities for listed middle school staff. (see page 234 through 235)

Motion by Mrs. Tierno, seconded by Mrs. Miller, and carried 11-0 to approve the following:
Seminars, conferences, and training opportunities for listed district and high school staff members. (see page 236)

Substitute List addition for the 2007-2008 school year:
Cheryl Lathrop – cafeteria

Motion by Mrs. Tierno, seconded by Mr. Painter, and carried 11-0 to approve the following Substitute List additions for the 2007-2008 school year:

Joseph Layton – teacher
Allison Williams – teacher
Catherine Kavanagh – teacher
Bennett Carlton – teacher

Motion by Mrs. Miller, seconded by Mr. Vail, and carried 11-0-0 by roll call to approve emergent hiring resolution for the following new staff member for the 2007-2008 school year:

Joseph Layton
Allison Williams
Catherine Kavanagh
David Dorrell

Roll Call: ayes: (11) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 6-0-5 to approve seminars, conferences, and training opportunities for listed Board, district and high school staff members. (see page 237 through 240)

Roll Call: ayes: (6) Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, and Mr. Schermerhorn; nays: (0); abstentions: (5) Mr. Crouch, Mr. Rey, Mrs. Tierno, Mr. Vail, and Mr. Baum.

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 11-0 to approve clinical practice placement. (see page 241)

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 9-0 (voting not applicable to sending district representatives) to approve substitutes for the extended day after-school program at the Shoemaker school for the 2007-2008 school year. (see page 242)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 9-0 (voting not applicable to sending district representatives) to approve the following volunteer for the 2007-2008 school year:

David Orsini – Shoemaker classroom

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 11-0 to terminate the employment of Marion Sipple, general cafeteria worker, effective December 17, 2007.

POLICY COMMITTEE

POLICY COMMITTEE

The Board reviewed the January 8, 2008 Policy Committee Report submitted by Committee Chairperson, Mrs. Debra Tierno. The following recommendations were acted upon:

The Regulations motion was postponed until February's meeting. Documents did not arrive in time.

Motion by Mrs. Tierno, seconded by Mrs. Duffield, and carried 11-0 to approve the following policy for a first reading:

9541 – Student Teachers/Interns (revision)

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the January 10, 2008 Educational Programs Committee Report submitted by Committee Chairperson, Mrs. Eileen Miller. The following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 11-0 to approve the following:

Woodstown-Pilesgrove Business Association scholarship. (see page 243)

Home instruction for the 2007-2008 school year as follows:

C.W. – medical
K.M. – administrative
J.K. – administrative
D.M. – administrative
L.L. – administrative

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE

The Board reviewed the January 10, 2008 Personnel Committee Report submitted by Committee Chairperson, Kevin Crouch. The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mr. Painter, and carried 11-0 to approve the following items:

Extra-duty appointment for the 2007-2008 school year as follows:

Ceryl Levitsky – Student Store Adviser

Substitute list addition for the 2007-2008 school year as follows:

John Phillips – teacher
Robert English – teacher
Jamie Hennigan – teacher
Susan Shimp – cafeteria
Donna Sliwinski – cafeteria
MaryEllen Knerr – cafeteria

Payment to listed high school staff for after-hours workshop participation at \$25.50 per hour. (see page 244)

Seminars, conferences, and training opportunities for listed district and high school staff members. (see page 245 through 246)

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 11-0-0 by roll call to appoint the following staff members for the 2007-2008 school year:

Brenda Walker as general cafeteria worker, effective January 25, 2008 through June 30, 2008, at \$7.95 per hour.

Dawn Clarke as 10 month high school secretary at Step 2, with a salary of \$22,855, prorated, effective March 1, 2008 through June 30, 2008.

Roll Call: ayes: (11) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mrs. Duffield, and carried 11-0-0 by roll call to approve emergent hiring resolution for the following new staff members for the 2007-2008 school year:

John Phillips
Robert English
Jamie Hennigan
Donna Sliwinski
MaryEllen Knerr
Brenda Walker

Roll Call: ayes: (11) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Painter, and carried 9-0 (voting not applicable to sending district representatives) to approve the following items:

Payment to listed Shoemaker and middle school staff for after-hours workshop participation. (see page 247)

Seminars, conferences, and training opportunities for listed Shoemaker and middle school staff members. (see page 248)

Volunteer for the 2007-2008 school year as follows:
Geneva Wood – Shoemaker classroom

Motion by Mr. Crouch, seconded by Mr. Painter, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to appoint the following staff members for the 2007-2008 school year:

Tricia Crone as elementary special education teacher at Masters, Step 1 with a salary of \$45,100, prorated, effective January 29, 2008 through March 31, 2008. Note: Ms. Crone will be replacing Kristin Schlichter who will be on a leave of absence.

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mrs. Duffield, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve emergent hiring resolution for the following new staff member for the 2007-2008 school year:

Tricia Crone

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the January 15, 2008 Finance/Facilities/Transportation Committee Reports submitted by Committee Chairperson, Mr. Doug Painter. The following recommendations were acted upon:

Motion by Mr. Painter, seconded by Mr. Vail, and carried 11-0-0 by roll call to approve the following items:
Request from Dr. Hoopes to have a mural painted on the high school hallway wall outside of room 16 at no cost to the district. Note: Mrs. Raggio, high school art teacher, will head the project assisted by high school students. (see page 249 through 250)

Contract with TruGreen ChemLawn for spring/summer/fall of 2008 lawn care services in the amount of \$6,750 for athletic fields and Mary Shoemaker School grounds, \$1,225 for high school grounds, and \$400 for tree and shrub care services for front of high school and administrative building grounds. (see page 251 through 254)

Amendment to Salem County Vocational Technical School Host Site Agreement. (see page 255 through 256)

Donation from the Woodstown Soccer Club in the amount of \$1,100. (see page 257)

Reports of the Fire Drills performed at the High/Middle School for the month of December 2007. (see page 258)

Roll Call: ayes: (11) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Vail, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the following items:

Application for the dual use of educational space in the rooms 107 and 111 of the Mary Shoemaker School for the 2007-2008 school year. (see page 259)

Contract with Gloucester County Special Services School District for transportation route Y761 for Mary S. Shoemaker School special education students to be transported home only, Monday through Friday beginning December 3, 2007 through June 2008 at a per diem of \$90.00 plus \$25.00 per diem for an aide for a total per diem of \$115.00, mileage increase/decrease of \$1.50, plus 7% administrative fee.

Quoted contract with B. R. Williams, Inc. for transportation route S.T.A.N.D. #1 to transport middle school students to their home after the S.T.A.N.D. program on Tuesday's and Wednesday's beginning December 11, 2007 through June 2008 at a per diem of \$145.00, plus \$30.00 per diem for an aide, if needed, mileage increase/decrease of \$1.50 for 43 days. Note: Total anticipated cost of \$6,235.00 will be covered by the TARA grant and NCLB funds.

Reports of the Fire Drills performed at the Mary Shoemaker School for the month of December 2007. (see page 260)

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Tierno, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Baum asked that Board members sign up to take turns attending the borough council and township committee meetings to provide Bond referendum information, and to address issues and/or concerns.

Mr. Bumpus, Superintendent of Schools, reported on the following:

- Reviewed Superintendents report.
- Discussed random drug testing.

Mrs. Nicolosi, Business Administrator, reviewed the following:

- Lawyers are currently reviewing contract with Spiezle Architectural Group.
- The Friends Village is interested in purchasing a portion of the school's land located on East Lake and Millbrooke Avenue.

ADMINISTRATIVE REPORTS

ADMINISTRATIVE REPORTS

The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

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Mr. Schermerhorn – Upper Pittsgrove Rep., had nothing to report.

Mr. Richard Morris – Alloway Rep., had nothing to report.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT - Mrs. Eileen Miller stated that the security system in the Shoemaker school gym and cafeteria needs to be looked into.

DELEGATE REPORT

DELEGATE REPORT – Mr. George Rey had nothing to report.

FUTURE MEETINGS

FUTURE MEETINGS

- January 28, 2008 – Finance/Facilities Committee, 5:30 p.m., district office
- February 12, 2008 – Policy Committee, 7:00 p.m., district office (canceled)
- February 12, 2008 – Work Session Board Meeting, 7:00 p.m., Mary Shoemaker School Library
- February 13, 2008 – Personnel Committee, 6:30 p.m., district office
- February 13, 2008 – Ed Programs Committee, 7:30 p.m., district office
- February 19, 2008 – Finance/Facilities Committee, 5:30 p.m., district office
- February 28, 2008 – Regular Board Meeting, 7:00 pm. Mary Shoemaker School Library

The Board took a five minute recess and resumed the meeting at 8:24 p.m.

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 11-0 to suspend the rules of the meeting to discuss the facilities project.

FACILITIES PROJECT REVIEW

FACILITIES PROJECT REVIEW

Spiezle Architectural Group presented draft models of a possible new middle school. The Board then asked various questions and discussed each model. (see page 261 through 264)

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION I – None

COMMUNICATIONS

COMMUNICATIONS - None

FOR YOUR INFORMATION

FOR YOUR INFORMATION

- Calendars
- Suspension Reports
- Enrollment Reports

January 24, 2008

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 11-0, there being no further business to conduct, the meeting was adjourned at 10:02 p.m.

Respectfully submitted,

Mrs. Margaret J. Nicolosi
SBA/BS

Approved by Motion of the Board

Date

Signature/BA