

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, OCTOBER 18, 2007 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Baum, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Baum, then led the group in the pledge of allegiance to the flag.

Mr. Baum, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum.

Members absent: Mr. Rey

Also in attendance: Mr. Robert Bumpus – Superintendent of Schools and Mrs. Margaret Nicolosi, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Mrs. Cioffi, Mr. Paolizzi and Mrs. Braxton.

STAFF/STUDENT RECOGNITIONS STAFF/STUDENT RECOGNITIONS

Ms. Cioffi, Mary Shoemaker School Principal, introduced Students of the Month for September and October: Kathryn Woodruff and Nicholas D'Allesandro for the month of September and Jasmine Braxton-Williams, and Philip White for the month of October.

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines for September and October: Emma Pahlow and Leroy Standord for the month of September and Jenna Jones and CJ Catalano for the month of October.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month of September and October: Erica Catalano and Ryan Bober for the month of September and Jessica Humenik and Jasen Scaramazza for the month of October.

FFA Presentation – 10th grade student Rachel Layton cited the FFA creed and answered questions in preparation for a future competition.

PROGRAM PRESENTATION PROGRAM PRESENTATION

Safe Schools Week – Mr. Floyd Pennal, Security Officer, presented a PowerPoint presentation on the plans for school safety awareness week.

MINUTES APPROVAL OF MINUTES

Motion by Mr. Morris, seconded by Mrs. Duffield, and carried 9-0-1 to approve the Regular and Executive minutes of the following Board of Education meeting:

September 27, 2007

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Miller, Mr. Morris, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (1) Mr. Painter

FINANCE/FACILITY REPORT FINANCE/FACILITIES

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 10-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of August 31, 2007, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(a). (see page 203 through 227)

Board Secretary

Date

The August 31, 2007 preliminary Report of the Treasurer of School Funds for the 2007-2008 school year is in agreement with the August 31, 2007 preliminary Report of the Board Secretary, pending audit. (see page 228)

The August 31, 2007 Preliminary Reports of the Board Secretary and Board Treasurer and, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of October 18, 2007, after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 10-0 to approve the transfer of funds as previously approved by the Superintendent, pursuant to 18A:22-8.1, for the month of August 2007. (see page 229)

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 10-0 to approve voiding the following checks:
Check #43221 dated 9/27/07, payable to Christopher Russo in the amount of \$1,789.76, issued under P.O. #743-08 due to being paid through payroll.

Check #43163 dated 9/27/07, payable to I.S. Smick Lumber in the amount of \$363.98, issued under P.O. #6181-08 due to incorrect amount. Check will be reissued under check #43358 in the amount of \$1,639.55.

Check #38946 dated 10/20/05, payable to Salem County Special Services School District in the amount of \$4,000 issued under P.O. #567-06 due to lost check. Check will be reissued under check #43408, issued under P.O. #857-08.

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 10-0-0 by roll call to approve the EFT's for August 2007, additional hand check payments for August 2007, and payment list for the month of October 2007. (see page 230 through 237)

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mrs. Tierno, seconded by Mr. Painter, and carried 10-0 to accept the following reports:
Student Activity Account and Athletic Account for the month of September 2007 (see page 238 through 240)
Scholarships for the month of September 2007 (see page 241)
Odyssey of the Mind for the month of September 2007. (see page 242)

Motion by Mrs. Miller, seconded by Mr. Vail, and carried 8-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of September 2007. (see page 243)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION I

A member of the Woodstown Borough Council requested handouts from the September Board meeting concerning the referendum.

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS – None

PERSONNEL

PERSONNEL (As Recommended by the Superintendent)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:
Title I instructors (see page 244)

Seminars, conferences, and training opportunities for listed Shoemaker and middle school staff members. (see page 245)

Field placement requests. (see page 246)

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Frazier, seconded by Mr. Painter, and carried 10-0 to appoint Shoemaker bus aide and substitute for the 2007-2008. (see page 247)

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 10-0 to approve the following Substitute List addition for the 2007-2008 school year:
Norma Maranzano – teacher

POLICY COMMITTEE

POLICY COMMITTEE

The following recommendations were acted upon:

Motion by Mrs. Tierno, seconded by Mr. Vail, and carried 10-0-0 by roll call to approve the following policies on second reading: (see Policy book)

- 5200 – Attendance (revision)
- 5305 – Health Services Personnel (new)
- 5306 – Health Services to Nonpublic Schools (new)
- 5307 – Nursing Services Plan (new)
- 5308 – Pupil Health Records (new)
- 5310 – Health Services (revised)
- 5330 – Administration of Medication (revised)
- 5332 – Do Not Resuscitate Orders (new)
- 5335 – Treatment of Asthma (new)
- 5512.01 – Harassment, Intimidation and Bullying (revised)
- 5530 – Substance Abuse (revised)
- 8461 – Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse (revised)
- 8601 – Pupil Supervision After School Dismissal (new)

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

EDUCATIONAL
PROGRAMS
COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the October 9, 2007 Educational Programs Committee Report submitted by Committee Chairperson, Mrs. Eileen Miller. The following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mr. Crouch, and carried 10-0-0 by roll call to approve the following:
2006-2007 Annual District Report of Violence and Vandalism – Mr. Bumpus reviewed the report and congratulated the administration for the reduction in incidents. Mr. Bumpus then asked if the Board or audience members had any question. There were none. (see page 248 through 253)

Formation of a Key Club at the high school and Michelle Williams as the adviser. Note: This is a voluntary position at no additional cost to the Board. (see page 254 through 255)

Submission of the FY'08 NCLB application in the amount of \$153,345. (see page 256)

Overnight FFA field trip to the National FFA Convention in Indianapolis, Indiana, October 23 through 27, 2007. (see page 257)

Home instruction for the following students:

- E.H. – medical
- D.B. – administrative

Out-of-district placement for the 2007-2008 school year for student (ID#92273) to the Salem County Alternative High School Program at a tuition cost of \$16,460. Note: Tuition and transportation costs are the responsibility of the Upper Pittsgrove School District.

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to approve the Advanced Concepts in Science curriculum. (on file in the Curriculum office)

PERSONNEL
COMMITTEE

PERSONNEL COMMITTEE

The Board reviewed the October 9, 2007 Personnel Committee Report submitted by Committee Chairperson, Kevin Crouch. The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mrs. Tierno, and carried 10-0-0 by roll call to approve the following:

Extra-duty appointments for the 2007-2008 school year as follows:

- Shannon Sheridan – Music Director at a stipend of \$1,319
- Shannon Sheridan – Pit Band Director at a stipend of \$988
- Richard Senor – Assistant Boys Basketball Coach at Step 1, with a stipend of \$2,711
- Darren Huck – Assistant Boys Basketball Coach at Step 8, with a stipend of \$3,909
- Megan Rulon – Assistant Girls Basketball Coach at Step 2, with a stipend of \$2,883
- Tyler Quinnette – Head Swimming Coach at Step 2, with a stipend of \$3,778
- Meghan Taylor – Assistant Swimming Coach at Step 2, with a stipend of \$2,752
- Gifted and Talented Advisers (see page 258)

Substitute list additions for the 2007-2008 school year as follows:

- Ashley Horvath – teacher
- Wendy Mann – teacher
- Pamela Henderson – teacher
- Robert Thomas – teacher
- Shannon Sheridan – teacher

Payment to listed high school staff for after-hours workshop participation. (see page 259)

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mrs. Tierno, and carried 9-0-1 by roll call to approve the following:
Kathy Egan as a mentor for new teacher Renee Gray effective October 1, 2007 through June 30, 2008, at a stipend of \$550.00, prorated. (see page 260)

Seminars, conferences, and training opportunities for listed district and high school staff members. (see page 261 through 264)

Roll Call: ayes: (9) Mr. Crouch, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (1) Mrs. Duffield

Motion by Mr. Crouch, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to appoint Meagan Rieder, technology trainer, at an annual salary of \$40,000 plus benefits, prorated effective October 22, 2007, through June 30, 2008.

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 10-0-0 by roll call to approve emergent hiring resolution for the following new staff members for the 2007-2008 school year:

- Meagan Rieder
- Shannon Sheridan
- Ashley Horvath
- Wendy Mann
- Pamela Henderson
- Robert Thomas
- Norma Maranzano

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

Payment to listed Shoemaker and middle school staff for after-hours workshop participation. (see page 265 through 266)

Seminars, conferences, and training opportunities for listed Shoemaker and middle school staff members. (see page 261 through 264)

Contract with Jodee Wagner for physical therapy services at \$65.00 per hour for the 2007-2008 school year. (see page 267)

Seventh period stipend for Colleen Jennings, special education teacher, five days per week at a stipend of \$3,700, prorated.

Shoemaker school volunteers for the 2007-2008 school year. (see page 268 through 269)

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the October 11, 2007 Finance/Facilities/Transportation Committee Reports submitted by Committee Chairperson, Mr. Doug Painter. Mr. Frazier presented the following recommendations which were acted upon:

Motion by Mr. Painter, seconded by Mr. Frazier, and carried 10-0-0 by roll call to approve the following:

Three Year Comprehensive Maintenance Plan for 2006-2007 through 2008-2009 as contained in the NJQSAC. (see page 270 through 272)

Contracting with Wave Maker 4 in the amount of \$6,600 for rental of the pool facility for the Woodstown High School Swim Team for the 2007-2008 school year. (see page 273)

Contracting with Paul's Commodity Hauling to deliver commodities from Safeway Cold Storage, 215 Mill Road, Vineland to our cafeteria at an estimated cost of \$2.25 per case with a minimum price of \$80.00 per trip, plus a fuel surcharge of 6% for the 2007-2008 school year. (see page 274)

P.E.S.I. Home Instruction Services Agreement at the district's current homebound rate of \$25.50 per hour for the 2007-2008 school year. (see page 275 through 277)

Placing the following high school textbooks on the NJ Department of Education Textbook Sharing website. Note: Books older than 10 years old can not be placed on the website and will be discarded:

- 1997 World History books entitled Continuity and Change, author William Travis Hanes III
- 1999 World History books entitled Continuity and Change, author William Travis Hanes III

Accept donation to high school from Target in the amount of \$210.81 for the participation in the Take Charge of Education Program. The money will be placed in the Renaissance Student Funds Activities Account.

Accept reports of the Fire Drills performed at the High/Middle School for the month of September 2007. (see page 278)

Contracting with E-Rate Exchange Consulting Services at a fee of \$2,950.00. Note: This consulting service will provide additional opportunities to apply for E-Rate funding. (see page 279 through 282)

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 10-0-0 by roll call to approve the following resolution to contract with WFI for a bell and clock system for the high/middle school: (see page 283 through 287)

WHEREAS, it has been established that there is an issue with the compatibility of the current bell system and the clock system at the high school and the middle school, and

WHEREAS, expenditures have been made to both Simplex Grinnel and WFI to resolve the incompatibility of the bells and clock systems, and

WHEREAS, both vendors claim the fault lies herein with the other vendor, and

WHEREAS, the high school and middle school administration have researched proposals submitted by both vendors and recommend that the Board accept the more comprehensive proposal submitted by WFI at a cost of \$3,325.00, which is approximately \$600 higher than Simplex Grinnel, therefore,

BE IT RESOLVED, that the Woodstown-Piles Grove Board of Education at its meeting of October 18, 2007, accepts the recommendation of the high school and middle school administration accepting the more comprehensive proposal submitted by WFI at a cost of \$3,325.00, which is approximately \$600 higher than Simplex Grinnel.

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 8-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Contracting with Professional Education Services, Inc., (P.E.S.I) for home instruction services for middle school student B.W. at a rate of \$25.50 per hour during the 2007-2008 school year. Note: Student is expected to remain at facility for four to six weeks. (see page 288)

Contracting with Professional Education Services, Inc., (P.E.S.I) for home instruction services for middle school student J.R. at a rate of \$22.77 per hour during the 2006-2007 school year. Note: contract was received late. (see page 289)

Placing the following middle school textbook on the NJ Department of Education Textbook Sharing website. Note: Books older than 10 years old can not be placed on the website and will be discarded:

2004 World History books entitled Human Heritage: A World History, author Miriam Greenblatt and Lemmo

Accept donation from Target in the amount of \$50.71 for the participation in the Take Charge of Education Program. The money will be used toward supplies for middle school activities.

Amend prior motion approved at the August 30, 2007 Board meeting as follows:

Contracting with B.R. Williams, Inc., low bidder, for Mary Shoemaker routes S-8, S-9 and S-10 covered under multi-contract TR3 at a per diem of \$49.18 per route for 183 days at a cost for each route of \$8,999.94, mileage increase/decrease rate of \$1.50 and additional aide cost at a per diem of \$30.00 (not needed at this time). Total cost to the district is \$26,999.82. (Note: Motion was originally approve per annum)

Accept reports of the Fire Drills performed at the Mary Shoemaker School for the month of September 2007. (see page 290)

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:
Mr. Baum had nothing to report.

Mr. Bumpus, Superintendent of Schools, reported on the following:

- Moving forward with NJQSAC. Will present findings at the special meeting on November 8, 2007.
- November 16, 2007 is the 50th Anniversary celebration for the Mary S. Shoemaker School.

Mrs. Nicolosi, School Business Administrator/Board Secretary, congratulated the district for their outstanding administration team and teaching staff and reported on the following:

- Auditors are here performing the 2006-2007 audit.
- Working on NJQSAC.

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

SENDING DISTRICT REPORTS

Mr. William Schermerhorn – Upper Pittsgrove Rep., had nothing to report.
Mr. Richard Morris – Alloway Rep., had nothing to report.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT - Mrs. Eileen Miller reported that the new director Ms. Heather Cooper doing well and there are no issues.

DELEGATE REPORT

DELEGATE REPORT – Nothing to report.

FUTURE MEETINGS

FUTURE MEETINGS

October 29, 2007 – WPAA Negotiations, 7:00 p.m., district office
October 30, 2007 – QSAC Committee Meeting, 8:30 a.m., district office
November 6, 2007 – QSAC Committee Meeting, 8:30 a.m., district office
November 6, 2007 – District Liaison Council, 3:15 p.m., district office
November 8, 2007 – Special Board Meeting, 7:00 p.m., district office
November 14, 2007 – Policy Committee, 7:00 p.m., district office
November 15, 2007 – Personnel Committee, 5:30 p.m., district office
November 15, 2007 – Ed Programs Committee, 7:30 p.m., district office
November 20, 2007 – Finance/Facilities Committee, 5:30 p.m., district office
November 26, 2007 – WPAA Negotiations, 7:00 p.m., district office
November 29, 2007 – Regular Board Meeting, 7:00 pm. Mary Shoemaker School Library

IMPORTANT DATES

IMPORTANT DATES

October 24-26, 2007 – Annual Workshop Convention in Atlantic City
November 16, 2007 – Mary Shoemaker School 50th Anniversary celebration

FACILITIES PROJECT REVIEW

FACILITIES PROJECT REVIEW

The architectural firm Spiegle Group made a presentation to the Board.

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION I

Motion by Mrs. Miller, seconded by Mr. Frazier, and carried 10-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with NJSA 10:4-12B. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (10:07 P.M.)

- a. Negotiations
- b. Contract, Attorney/Client Privilege

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Schermerhorn, Mrs. Tierno, Mr. Vail and Mr. Baum; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION

Motion by Mr. Frazier, seconded by Mr. Vail, and carried 10-0 to resume the public portion of the meeting at 10:45 p.m.

COMMUNICATIONS

COMMUNICATIONS - None

FOR YOUR INFORMATION

FOR YOUR INFORMATION

Calendars
Suspension Reports
Enrollment Reports
Shoemaker Spotlight

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mr. Frazier, and carried 10-0, there being no further business to conduct, the meeting was adjourned at 10:47 p.m.

Respectfully submitted,

Mrs. Margaret J. Nicolosi
SBA/BS

Approved by Motion of the Board

Date

Signature/BA